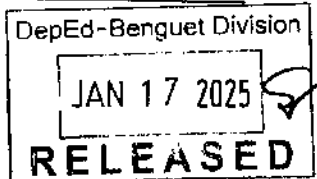




Republic of the Philippines
Department of Education
Cordillera Administrative Region
Schools Division of Benguet

DIVISION MEMORANDUM

NO. 24 S.2024




TO: Chief Education Supervisors (CID & SGOD)
SDO Staff and Personnel (OSDS, CID, SGOD)
Secondary and Elementary School Principals (Public and Private)
Head Teachers/Teacher in Charge, Teachers and Non-teaching
All Others Concerned

DATE: January 15, 2025

SUBJECT: **ANNOUNCING THE APPOINTMENT OF MEL W. ALINGBAS AS
ADMINISTRATIVE OFFICER IV -HRMO II OF THE SCHOOLS
DIVISION OFFICE OF BENGUET**

1. This office announces the appointment of **MEL W. ALINGBAS** as Administrative Officer IV under the Personnel Section effective January 10, 2025.
2. Accordingly, please be advised that the following forms will now be signed by MEL W. ALINGBAS:
 - a. CSC Form 6 Application for Leave (7.A Certification of Leave Credits)
 - b. CSC Form No. 33-B Appointment (Certification of Publication)
3. For information and widest dissemination.


ESTELA P. LEON-CARIÑO EdD, CESO III
Regional Director and
Concurrent Officer-in-Charge
Office of the Schools Division Superintendent